



Safety and Environmental Newsletter

February 2020 — 94th Edition

Energy and Environmental Functional Review (EEFR)

March 16-19, 2020

The NASA Headquarters (HQ) Environmental Management Division will conduct an EEFR of WFF during the week of March 16–19, 2020. The purpose of the EEFR is to assess WFF's compliance with environmental and energy regulations and to gauge the health of its Environmental Management System (EMS).

Everyone is an important part of the WFF EMS. A critical element of the success and health of WFF's environmental program is the GSFC Environmental Policy, GPD 8500.1C. This policy is located on the web at <https://code200-external.gsfc.nasa.gov/250-wff/environmental-management-system>. If asked, an easy way to explain the policy is to simply state, **“I consider the environment as I perform my job.”**



Developing high priorities annually helps WFF implement the Environmental Policy. The 2020 WFF Environmental High Priorities are:

- Air Quality
- Natural and Cultural Resources
- Restoration
- Environmental Planning
- Sustainability



Everyone at WFF has the ability to influence the facility's impact on the environment. The most common actions that everyone can take are:



- minimizing energy consumption by turning off lights and other electrical components when not needed;
- limiting the amount of trash generated (e.g., don't print items that can be quickly read on the screen, use the back side of documents for notes, use double-sided printing and copying); and
- recycling all materials included in WFF's recycling programs (white paper, mixed paper, cardboard, cans, plastic and glass bottles, and printer cartridges).

Some organizations perform operations that can have additional influences on WFF's regulatory compliance status. This includes operations that:

- use hazardous materials;
- generate hazardous wastes;
- operate sources of air pollution; or
- store or use oil products.



If your operations are subject to regulation, please review them prior to the EEFR. In preparation for the NASA HQ Audit team, please ensure that:



- work areas are orderly and clean;
- hazardous materials and hazardous waste containers are closed and properly labeled;
- flammable storage lockers are in order;
- inspection logs, fuel burning equipment and paint booth use logs are current and complete; and
- the outside storage of hazardous materials is eliminated or minimal.



These are all practices that will be a focus of the inspection.

If you have questions, please contact TJ Meyer at x1987 or Doug Bruner at x2441.



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AVOIDING

SLIPS, TRIPS, AND FALLS

At NASA, causes of slips, trips, and falls boil down to two things—external hazards and human variables.

According to NASA Mishap Information System (NMIS), human variables including both individual conditions and behaviors account for nearly 60% of slip, trip, and fall mishaps. Human variables include stepping errors, lack of awareness, choice of footwear, rushing, failure to use designated pathways, etc.



While it's important that we all do our part to report hazards, the reality is, it's impossible to anticipate every slip, trip, or fall hazard. As a team though, we can reduce the number of slip, trip, and fall mishaps by practicing mindfulness—say no to distractions, use handrails, walk on designated pathways, wear appropriate footwear, be conscious of medications and health conditions that may factor into your balance, tidy up exposed or loose cables, close file cabinet drawers, and so on.

Reporting a hazard here at Wallops Flight Facility is easy! Simply call **extension 4357 (HELP)** from any desk phone on the facility and report your concern(s).

All mishaps and close calls should be reported in NMIS at nmis.sma.nasa.gov. If you fall and are injured, notify your supervisor and if necessary, seek medical attention.

Learn more at

NSC.NASA.GOV/STF

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