

Safety & Environmental Newsletter

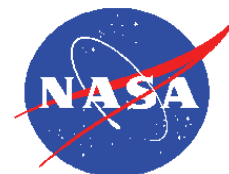


CHART A COURSE FOR SAFETY

4th Issue Reporting Safety Problems

April 23, 2010

Did you ever see something that you knew was not right and thought it might be a safety issue, but did not know how to report it? We want everyone to know there are processes in place for reporting safety issues. These can be physical problems, procedural issues or just situations that create an unsafe condition. You can start with informing your supervisor or manager. For facility issues, you can call the Help Desk at 824-HELP (4357) or you can turn in a Close Call using the Quick Incident process to report anything. To use the Close Call process, simply go to any NASA Safety website (i.e. <http://sites.wff.nasa.gov/code803>) and look for this icon:

Once you click on the Safety or Health tab you can submit information that will go directly to the NASA Safety Office. The NASA Safety Office will contact you with information as the situation is corrected. There is an option to turn in a problem anonymously if you prefer.



If you have attempted to resolve safety issues through your supervisor and the NASA Safety Office and feel the situation is still not satisfactorily resolved, there is a process available that allows anyone to send information to NASA Headquarters for resolution. This process also has an option for anonymity, if desired. Posters with forms and brochures with the logo shown to the left are located throughout the facility and are also available on-line. You may also go to any NASA Safety website and click on the NSRS logo to provide this information online.



The 2010 Safety Awareness Campaign was canceled due to scheduling conflicts and may be rescheduled for a later date.

"Be safety smart right from the start!"

What Have You Done for Safety Lately??

Highlights from Code 840 Range and Mission Management Office Chief, Jay Pittman

The Range and Mission Management Office is driven by the words 'Safesuccess'. In other words, safety and success are inseparable for any project undertaken by this office. From project reviews, to the actual launch of a vehicle, success is dependent upon the safety of everyone involved, along with the safe operation of every piece of hardware. The Range and Mission Management Office also takes on another approach to safety by participating in walk-throughs to actually look for 'what's not safe', and calling in any safety issue detected. This provides the opportunity to see how the reporting processes work, as well as taking on the responsibility of safety reporting. We can all benefit by looking for "what's not safe" and reporting it.

Remember that each of us can have a part in 'Safesuccess'.

Safety Editor: Olive Finney
Environmental Editor: Valerie Speidel

Safety Meetings Schedule:

Executive Safety & Health Council Meetings

- When: Held 2nd Thursday of each month
- Where: Bldg. F-6, Rm 201 unless otherwise noted
- Time: 9:00 am

Employee Safety Council Meetings

- When: Held 3rd Tuesday of each month
- Where: Bldg E-109, Rm 107 unless otherwise noted
- Time: 1:00 pm

Contractor Safety Council Meetings

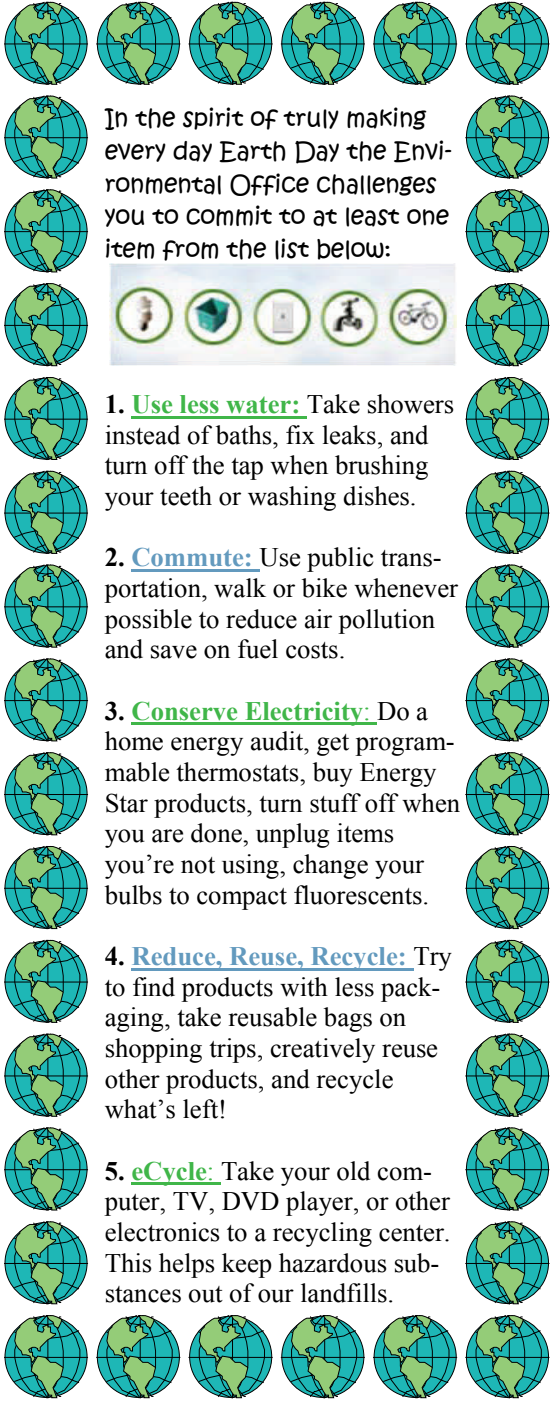
- When: Held 2nd Tuesday of each month
- Where: Bldg E-109, Rm 107 unless otherwise noted
- Time: 10:00 am

Answer Key from 3rd Issue Word Search

D	C	Z	H	D	Z	Q	M	R	R
X	R	F	J	R	E	S	T	I	A
P	A	I	R	T	P	P	M	C	T
V	W	B	F	T	F	E	P	T	U
M	T	F	H	O	L	A	L	S	T
Z	S	I	D	E	I	S	Q	E	P
T	C	D	T	J	Q	A	N	M	L
R	Z	S	S	L	K	N	B	X	J
A	B	J	F	V	T	S	B	C	C
D	B	T	Q	Z	C	J	N	D	S



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In the spirit of truly making every day Earth Day the Environmental Office challenges you to commit to at least one item from the list below:



1. Use less water: Take showers instead of baths, fix leaks, and turn off the tap when brushing your teeth or washing dishes.

2. Commute: Use public transportation, walk or bike whenever possible to reduce air pollution and save on fuel costs.

3. Conserve Electricity: Do a home energy audit, get programmable thermostats, buy Energy Star products, turn stuff off when you are done, unplug items you're not using, change your bulbs to compact fluorescents.

4. Reduce, Reuse, Recycle: Try to find products with less packaging, take reusable bags on shopping trips, creatively reuse other products, and recycle what's left!

5. eCycle: Take your old computer, TV, DVD player, or other electronics to a recycling center. This helps keep hazardous substances out of our landfills.

Hazardous Waste

The Environmental Office manages any hazardous wastes, used oils, or nonhazardous wastes generated at Wallops Flight Facility.

Here are a few general hazardous waste guidelines:

- **Containers** - Generating activities must ensure that wastes are properly contained. Containers must be in good condition, suitable for the waste type, closed tightly, upright, and sturdy. The original container should be used if possible. Three inches of headspace should be left in each container.
- **Labels** - Each waste container must be labeled with the identity or name of the chemical, including contaminants, the generator, and the building number where the waste was generated. If the container holds a hazardous waste, the words "Hazardous Waste" should also be included on the label. A full hazardous waste container must be dated and picked up by the Environmental Office within 3 days. Used oil containers must be labeled with the word "used" rather than "waste."
- **Quantity Limit** - Generators must contact the Environmental Office, at extension 1718, upon accumulating 45 gallons each type of hazardous waste or 1 quart of acute hazardous waste.
- **Inventory Form** - A completed *Hazardous Waste Disposal Inventory Form* (GSFC 23-54(04)) must accompany each properly containerized and labeled container. All containers awaiting disposal should be under the control of the generator, stored away from flame or other incompatible chemicals, and within secondary containment.

Points of Contact:

- Emergencies: Wallops Fire Department at extension 1333.
- Waste disposal procedures or to arrange for a waste pickup: The hazardous waste line at extension 1718, Marianne Simko at extension 2127, or Shane Whealton at extension 1090.

Annual Resource Conservation and Recovery Act (RCRA) and Hazardous Waste (HW) Training and Integrated Contingency Plan (ICP) Training to be held next month!



2010 Registration Information

RCRA and ICP Training
 Monday, May 03, 9-11 a.m.
 Monday, May 03, 1-3 p.m.
 Thursday, May 06, 9-11 a.m.
 Thursday, May 06, 1-3 p.m.

ICP only class
 Tuesday, May 04, 10-11 a.m.
 Tuesday, May 04, 1-2 p.m.
 Tuesday, May 04, 2:30-3:30 p.m.

Please e-mail Marianne.f.Simko@nasa.gov or call extension 2127 to register
Location: Building E-104, Chincoteague Room **Cost:** Free

