



# Safety & Environmental Newsletter



January 2018 Issue – 76th Edition

## What Can You Do to Keep Your Building Safe?

Keep a look out for these (and other) common safety hazards seen at WFF

Periodic building safety inspections are conducted by the Safety Office, the Fire Department, your building's Facility Operation Manager (FOM), as well as your Supervisor.

Did you know that YOU could help keep your building safe also?

Here are a couple examples of safety hazards typically seen around WFF, which YOU can help to



### Housekeeping

Poor housekeeping increases the fuel load in a building in the event of a fire. It can also create tripping hazards and block doorways.



### Daisy Chained Extension Cords

Surge protectors and extension cords must be plugged directly into wall outlets. They may not be plugged into other surge protectors or extension cords.

### Fire Doors Propped Open

Propping open fire doors allows smoke and fire to travel into the stairwell in the event of a fire. This would prevent occupants of the upper floors from being able to exit the building safely.



### Blocked Electrical Panels

Electrical panels and disconnect switches require 3 feet of clearance from the face of the panel.



**Take the corrective action yourself, notify your supervisor, or call the Safety Office at SAFE (x7233). If the hazard is related to the facility, report it to the WICC Help Desk at HELP (x4357).**



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## Do You Need a Hazardous Waste Pickup?

## Green Purchasing... Sustainable Acquisition... BioPreferred... Affirmative Procurement... What does it all mean?

Hazardous Waste pickups can now be requested through MOSI at <https://mosi.ndc.nasa.gov/>



Choose: Service Request, New Ticket, 250 - Medical and Environmental, Wallops Waste Pickup

Please complete the ticket fields and then hit the "Submit Ticket" button

A Safety Data Sheet or a completed Hazardous Waste Disposal Inventory (HWDI) form (GSFC23-54) will be collected at the pickup or these can be attached to the ticket. GSFC23-54 is available in NASA Electronic forms or on the Code 250 website at <https://sites.wff.nasa.gov/code250/>

Hazardous Waste pickups can still be requested by calling the Hazardous Waste Hotline at extension 1718 or contacting Marianne Simko at extension 2127 or [Marianne.F.Simko@nasa.gov](mailto:Marianne.F.Simko@nasa.gov) or Shane Whealton at extension 1090 or [Jonathan.S.Whealton@nasa.gov](mailto:Jonathan.S.Whealton@nasa.gov)

As the single largest purchaser in the United States, the Federal government and its contractors have the opportunity to make huge impacts with their purchases. One impact is to help to create markets for other industries to produce "green" goods and services that are healthier for people and our environment. **Sustainable Acquisition** or **Green Purchasing** is the purchasing of products which are **energy-efficient, water-efficient, biobased, environmentally preferable, non-ozone depleating**, and those made with **recycled or recovered materials**. **Green Purchasing** is mandated by Executive Orders, Federal Statutes, NASA Regulations, and GSFC purchasing requirements. Website links for each of these programs can be found on the Code 250 Green Purchasing Program website at: [http://sites.wff.nasa.gov/code250/green\\_purchasing.html](http://sites.wff.nasa.gov/code250/green_purchasing.html)

The **BioPreferred** program is managed by the U.S. Department of Agriculture to increase the use of **biobased** products. Biobased products are made from renewable domestic agricultural materials (including plant, animal, and marine materials) or forestry materials. Examples include soy degreasers, soy hydraulic oil, and bio-diesel fuel.

**The Comprehensive Procurement Guideline (CPG) or Affirmative Procurement** is part of EPA's continuing effort to promote the use of materials recovered from solid waste. Designated products are required to be purchased with recovered or recycled content. Examples include paper, sanitary tissue, and carpet cushion.

To comply with **Green Purchasing** requirements, follow these steps:

1. Determine if your product or service has **green** requirements. In addition to the website associated with each purchasing program, the green procurement tool ( <http://www.sftool.gov/greenprocurement> ) associates all the requirements for each item or service in one location.
2. Request items or services.
3. Document the reason, if a product or service has **green** requirements associated with the purchase request but cannot be purchased that way.
4. Report to Code 250 on purchases of all items (not purchased through Federal Supply Sources) which have **green** purchasing requirements, during the annual December data call.



For more information contact Kelly Busquets at x2041 or Marianne Simko at x2127.

## Are You Interested in Carpooling to Greenbelt?

If you would like to share a ride to Greenbelt instead of making the trip alone, you can check the Greenbelt Motor Pool Reservations in MOSI <https://mosi.ndc.nasa.gov/> to see who has also reserved a car for that day. Choose: Applications (WIIMS), Wallops Links, Greenbelt Motor Pool Schedule

Riders will need to contact those who have reserved a car directly to make arrangements.

